



## Coronavirus: Important Update

Dear Customer,

In light of the current unusual circumstances around Coronavirus and public health, we wanted to share with you the steps we are taking as a business to ensure the wellbeing of our teams, as well as continuity of business, so that we can continue to provide a high level of service to you.

1. We have issued guidance to all employees and driver workforce around hand washing and hygiene in the workplace and vehicles, as well as the need to adhere to social distancing guidelines.
2. All colleagues who are coming back from overseas travel have been advised to isolate for 14 days, as well as those who have been in contact with an affected individual, in line with [Government guidelines](#).
3. All Driver Hire offices have received guidance to make available extra tissues and hand sanitisers, along with signage asking colleagues and visitors to sanitise hands on entering the office.
4. We have reviewed our business, teams and processes to ensure business continuity in the event of the Government issuing a formal work from home policy. Most staff in our business are now working from home and we are ready for any further changes that may be required.
5. We are actively monitoring [official guidelines](#) for changes to guidance and communicating them to our teams as required.

At Driver Hire we understand the vital role our industry plays in the supply chain that keeps Australia running. We know that your customers will be looking for reassurance as well as an understanding of your own contingency planning.

Driver Hire has a number of offices across the country and candidates available across a range of transport and logistics disciplines. We would be happy to help you to plan for the impact of any reduced staff availability in your business in the coming weeks.



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